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Anderson, Johns, Yao & Davis CPAs, P.C.
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Staff Accountant II

Anderson, Johns, Yao & Davis CPAs, P.C. (AJYD)
San Antonio, Texas

Primary job responsibilities include, but not limited to:

- Preparation of both federal and state income tax returns for individuals and businesses
- Tax research and planning
- Bookkeeping associated with some client accounts.

Preferred Requirements are:

- At least two (2) years of tax preparation experience at a public accounting firm
- The two years of experience must have occurred within the past three (3) years

Beneficial characteristics would include:

- Bachelor's degree in accounting
- A Texas CPA license
- Experience with general ledger software such as QuickBooks and Xero
- Experience with CCH products, including ProSystem Pfx Tax, Fixed Assets, and Engagement
- Experience using Audit software tools

We will require passing background check and drug test; and comply with federal, state, and company policies, procedures, and regulations.

Our salaries are competitive in our market area. Salary range will be between \$65,000 to \$75,000 depending on qualifications and experience.

Hours: Full-time, M-F, 8am-5pm
Hybrid work from home and office is an option.

AJYD is a growing firm and will provide opportunities for those wishing to advance their knowledge and careers beyond traditional tax functions.

Benefits Include:

- Medical Insurance
- 401 K Plan
- 401 K Match
- Dental Insurance