



Paul M. Anderson, CPA/PFS
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Anderson, Johns, Yao & Davis CPAs, P.C.
4126 Pond Hill Rd, Ste 100
Shavano Park, TX 78231
(210) 696-9400

Staff Accountant I

Anderson, Johns, Yao & Davis CPAs, P.C. (AJYD)
San Antonio, Texas

Primary responsibilities include, but not limited to:

- Preparation of both federal and state income tax returns for individuals and businesses
- Tax research and planning
- Bookkeeping associated with some client accounts
- Exposure to Accounting and Auditing
- Interaction with clients, staff, and owners
- Help make us a better firm and contribute to a positive work environment

Preferred requirements are:

- Experience in a public accounting firm would be great, but not required.
- Experience should be current.

Beneficial characteristics would include (but not required):

- Bachelor's degree with a focus in accounting
- A Texas CPA license
- Experience with general ledger software such as QuickBooks, Xero, and Accounting CS
- Experience with CCH products, including ProSystem Pfx Tax, Fixed Assets, and Engagement

We will require passing background check and drug test; and complying with federal, state, and company policies, procedures, and regulations.

Salary will be commensurate with experience/competitive with today's market. Entry level would be \$55,000 for the successful candidate. Higher salary will depend on degree and experience.

Hours: Full-time, M-F, 8am-5pm

Hybrid work from home and office is an option.

We are a growing CPA firm that will provide opportunities for those wishing to advance their knowledge and careers beyond traditional accounting functions.

Benefits Include:

- Medical Insurance
- 401 K Plan
- 401 K Match
- Dental Insurance